

Registration Form for Adult Tours
 Governor General's Horse Guards
 Italian Campaign Tour / May 16 – 26, 2019

*Note: It is the responsibility of all participants to be in possession of the correct documentation to travel out of the country. Failure to do so will result in participants being denied entry/boarding and returned home at the expense of the individual. **Canadian Citizens require a valid passport** (authorities at your destination require that passports are valid for 3 months beyond your return date). Ellison Travel & Tours recommends passports are valid for 6 months beyond your return date. Non-Canadians must check entry and transit requirements.*

TRAVELLER INFORMATION (Please print in BLOCK letters)

****Please note:** Mandatory - the name on all airline tickets must be an exact match to the name as it appears on the valid passport (surname and given names). If there is an error, fees are charged to change the ticket. Ultimately, an error in your name could result in the loss of the trip and/or denial by the airline to board the flight.

SURNAME: _____ (as it appears on passport)
GIVEN NAME(S): _____ (as it appears on passport) **Male** **Female**
ALSO KNOWN AS: _____ (i.e. name used on a daily basis)
EMAIL ADDRESS: _____ **Date of birth:** ____ (dd) ____ (mmm) ____ (yy)
Home Phone #: _____ **Cell Phone #:** _____
ADDRESS: _____ **CITY:** _____ **Postal Code:** _____
EMERGENCY CONTACT NAME: _____ **Phone #:** _____
Room Request: Twin (2 sgl beds) Double (1 bed) Single (1 sgl bed) **Rooming with:** _____

PASSPORT INFORMATION (not required for travel within Canada).

Please include a copy of the picture page of your passport with this Booking Form.

If you do not currently have a passport it is imperative that you apply for one immediately. Passport must be valid until at least (date).

Passport number: _____ **Expiry Date:** ____ (dd) ____ (mmm) ____ (yy)
Nationality: _____ **Do you have a Canadian Issued Health Card:** Yes or No
If you are not a Canadian, do you have a valid Permanent Resident (PR) Card? Yes or No

For Non-Canadians we need to confirm that you have the proper travel documentation and visa requirements.

Contact Ellison Travel & Tours at traveldocuments@ettravel.com

SPECIAL REQUESTS

Do you have any special meal requirements? (e.g. allergies, vegetarian, lactose intolerant, pork free, etc.)

No Yes Please Specify: _____

Other special requests: (e.g. wheelchair) _____

Frequent Traveller Number (eg. Star Alliance) _____

FLIGHT DEVIATIONS

I would like to deviate my flight to return later than the rest of the group (additional costs apply)

No Yes Please Specify: _____

TRAVEL INSURANCE - THIS SECTION MUST BE COMPLETED BEFORE YOUR REGISTRATION IS PROCESSED

Manulife Insurance options, rates and links to the brochures are included on the attached insurance information sheet. Please indicate your choice:

Premium Protection Plan \$ _____ All-Inclusive Package Plan \$ _____

Non-Medical Inclusive Package Plan \$ _____ Other _____

I decline the travel insurance as offered. _____ (signature)

Before making your reservation, please carefully review the terms and conditions outlined below. Any reservation made with Ellison Travel & Tours constitutes a binding agreement signifying your acceptance of, and your agreement to follow, these terms and conditions, and be bound by them.

TERMS AND CONDITIONS

Ellison Travel & Tours Payment policy: outlined above. Please note that you can redeem points on your RBC Visa Card for **Carlson Wagonlit Gift Certificates** that can be used to pay for this tour (except your first deposit). Visit www.rbc rewards.com. Click **Redeeming Points** on the left side menu, Click **Gift Certificates/Cards** and you will have the option to redeem online or by phone or fax.

Price Guarantee: The tour cost is based on the rate of exchange once the minimum number of participants has been reached and deposits have been processed. Should the exchange rate fluctuate before the first per person payment is paid, adjustments to the tour cost will be made accordingly. Please note once the first per person payment is paid, the contract tour cost is guaranteed. Prices are subject to change for matters over which Ellison Travel & Tours has no control, such as fuel surcharges, government taxes, airline schedule changes or cancellations which are imposed by one of our suppliers.

Changes to the Tour: The tour cost is based on the prices, products and services in effect on the date of the current contract. You will be notified if increases are imposed by airlines, suppliers or governments and these will be reflected on the final invoice. Should the number of participants change, it may be necessary to revise components of the tour or adjust the cost to cover these differences. Ellison Travel & Tours reserves the right to alter the itinerary as required for the comfort, convenience and safety of the participants and for the proper management of the tour.

Cancellation Penalties: All payments are 100% non-refundable.

Insurance: Ellison Travel & Tours strongly recommends the purchase of Trip Cancellation and Interruption Insurance, and Comprehensive Assistance, Health Coverage, Individual Accident Coverage, and Baggage and Personal Effects Insurance. Details are available from your group planner. **Travel insurance** must be extended if you choose to deviate from the group itinerary, as insurance must be covered for your entire time of travel. Additional costs are applicable and your tour planner will be able to advise of the additional cost for the insurance premium extension.

Responsibility: Many people and companies are involved in the planning of your tour. We do not own or operate the hotels or transport services. These are provided by independent contractors, therefore, we cannot accept and we expressly exclude, all and any liability for the actions and omissions of those involved in your tour arrangements over whom we have no control or employment. We will, however, give assistance in good faith to resolve any such disputes you may have. In return, you agree that Ellison Travel & Tours will have no liability for inconvenience, injury, delay, airline schedule changes or cancellation due to war, riot, terrorist activity, natural disaster, sickness, weather conditions, airport regulations or other circumstances considered Acts of God. The tour organizer reserves the right to make any changes before or during the tour for the comfort and enjoyment of the passengers and it is agreed and understood that any increase in costs occasioned by such change shall be paid by the passengers or any decrease in costs occasioned by the change shall be refunded to the passenger.

Permission to Use Digital Images: Ellison Travel & Tours' reserves the right to use all photographs, video or other digital transmissions for promotional material. These include those provided to us by the group leader or other members of the group participating in one of our tours.

Proof of Citizenship: Canadian Citizens are asked to carry a passport for tours to the United States. For international travel a valid passport is required. Citizens of other countries or landed immigrants should check with their tour planner for requirements for travel outside Canada. Passengers must have valid passports for travel abroad and visas for some countries. Ellison Travel & Tours does not accept responsibility for passengers who do not meet correct visa and passport requirements. Entry to another country may be refused even if the required information and travel documents are complete.

Air Deviations: *When permitted by the airline*, Ellison Travel & Tours is pleased to offer opportunities for travellers to deviate from the group flight itinerary. An administration charge, any difference in airfare and extra travel insurance costs will apply. All deviation requests must be completed no later than 90 days prior to departure date. Each airline will only allow a certain percentage of group travellers to deviate from the group so when available these will be on a first come, first served basis. Contact your group planner at Ellison Tours for further details.

My enclosed payment indicates that I have read, understood and agree to the above terms and conditions.

Signature

Date

PAYMENT SCHEDULE (All payments received are non-refundable)

- All payments are non-refundable
- 1st payment of \$500.00 per person plus optional insurance due on or before May 31, 2018
- 2nd payment of \$1,625.00 per person due is due on or before November 16, 2018
- final payment of \$2125.00 is due on or before March 25, 2019

PAYMENT INFORMATION

To register, please complete this form and forward to Glen Develiadis info@gghgsociety.org by June 22

Terms of Payment: Visa MasterCard Cheque (*payable GGHG Cavalry and Historical Society*)

Thank You for booking with Ellison Travel & Tours!

www.ettravel.com

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INSURANCE INFORMATION

Ellison Travel & Tours strongly recommends the purchase of trip Cancellation and Interruption insurance, and Comprehensive Assistance, Health Coverage, Individual Accident Coverage and Baggage and Personal Effects insurance. Further details are available from your planner or the following link to a sample policy outlining terms and conditions:

Manulife Premium Protection Plan: <https://www.igoinjured.com/TravelWeb/auth/mlwd/forms/policyppp.pdf>

Manulife All-Inclusive and Non Medical: <https://www.igoinjured.com/TravelWeb/auth/mlwd/forms/policy.pdf>

Below, please find the costs for the following insurances – please note that some restrictions may apply for those with ongoing illnesses or taking medication.

Coverage is for group tour dates of May 16 – 26, 2019 and the rates are based on twin pricing, not including optional tour inclusions. Additional rates are available for further coverage in the event a participant wishes to extend their trip, purchase a single supplement or optional tour inclusions. Please call for insurance rates based on scenarios. All rates are subject to provincial sales tax, where applicable.

Rates based on the double/twin tour price

Age at time of deposit	Manulife Premium Protection Plan ¹	Manulife All-Inclusive Package Plan ²	Manulife Non-Medical Inclusive Package Plan ³
0-54	\$453.60 (ages 0-69)	\$378.00	\$316.44
55-59		\$387.18	\$329.94
60-64		\$469.26	\$366.66
65-69		\$556.74	\$407.70
70-74	n/a	\$696.06	\$424.44
75-79	n/a	\$817.56	\$560.52
80-84	n/a	\$1132.92	\$690.12
85+	n/a	\$1192.32	\$902.88

¹ **Manulife Premium Protection Plan** (coverage up to 69 years of age and includes emergency medical, cancellation and interruption, travel disruption, baggage loss, damage and delay, and travel accident. These benefits provide coverage for accidents, injuries, unexpected illnesses and other unforeseen events that occur during the policy period unless the event or situation causing your claim is specifically excluded in the policy section “What Does This Policy Not Cover?”)

² **Manulife All-Inclusive Package Plan** (coverage for all Canadian residents who have a valid provincial health card – includes emergency medical coverage, cancellation and interruption, baggage loss, damage and delay, and travel accident).

³ **Manulife Non-Medical Insurance Package Plan** (coverage includes cancellation and interruption, baggage loss, damage and delay, and travel accident).

**Other types of insurance are available. Please contact your tour planner for package details and rates.

Should you choose to purchase this insurance, any of the three above packages must be purchased at time of initial deposit.

If you are declining insurance, please indicate on the registration form by ticking the box and signing.